

SOCCER

1.0 ADMINISTRATION OF SPORT

1.1 PERSONNEL AND JOB DESCRIPTION

HOW SELECTED: The chairperson and recorder shall be selected based on a predetermined rotational basis. This rotation will alternate between men’s coaches and women’s coaches. The recorder will move into the chair position and the new person will become the recorder. If it arises that the same school has the chair and recorder, and that individual coaches both men’s and women’s teams, then the next school in the rotation will become the recorder.

LENGTH OF TERM: Two (2) years with one (1) year at recorder and the next year as chairperson.

HOW REPLACED: Should the chair position be vacated, the recorder would serve as chair until the group meets for another election.

1.1.1 Rotation: The following rotation will be used in assigning the chair and recorder for the men’s and women’s soccer sport committee. *(revised 12/04, 06/06)*

Year	Chairperson	Recorder	Year	Chairperson	Recorder
2007	HU (w)	SJU (m)	2019	STO (w)	CAR (m)
2008	SJU (m)	GAC (w)	2020	CAR (m)	SMU (w)
2009	GAC (w)	SMU (m)	2021	SMU (w)	MAC (w)
2010	SMU (m)	CON (w)	2022	MAC (w)	CON (m)
2011	CON (w)	STO (m)	2022	CON (m)	CSC (w)
2012	STO (m)	CAR (w)	2023	CSC (w)	GAC (m)
2013	CAR (w)	UST (m)	2024	GAC (m)	CSB (w)
2014	UST (m)	BU (w)	2025	CSB (w)	HU (m)
2015	BU (w)	AUG (m)	2026	HU (m)	AUG (w)
2016	AUG (m)	UST (w)	2027	AUG (w)	MAC (m)
2017	UST (w)	BU (m)	2028	MAC (m)	HU (w)
2018	BU (m)	STO (w)			

1.2 DUTIES OF A CHAIRPERSON: The chairperson shall call for agenda items, organize and conduct the annual meeting.

1.3 DUTIES OF RECORDER: The recorder will take the minutes of the meeting and distribute the minutes to the coaches and to the liaison Athletic Director. The recorder will also provide copies of the "Motion Worksheets" to all Athletic Directors.

1.4 DUTIES OF LIAISON: To make sure the chair and recorder are elected and assume their duties. To represent the Athletic Directors at the coaches meeting. To represent the coaches at the Athletic Directors meeting by presenting minutes and action items to the Athletic Directors.

1.5 TOURNAMENT DIRECTOR:

1.6 DATE, TIME, PLACE OF MEETINGS: The annual meeting will be held at one of the Twin Cities schools each year. The meeting will be the second Thursday after the end of conference play at 10 a.m. this will ease schedules for playoff coaches and also avoid Election Day. Coaches are encouraged to attend the rules interpretation meeting in August (announced by the Executive Director). Men’s and Women’s coaches will vote as a block unless an individual from either gender calls for a separate vote. *(revised 12/06, 12/04, 5/02, 8/95, 12/92, 12/90)*

2.0 SPORTS SEASON

2.1 TRADITIONAL SEASON:

2.1.1 PRACTICE GUIDELINES: Preseason practice shall not commence prior to the date that permits a maximum of 16 practice opportunities prior to the first scheduled intercollegiate game or prior to September 1, whichever is later. *(NCAA 1/94, added 4/92)*

2.1.2 FIRST DATE FOR COMPETITION: The first contest shall not be scheduled prior to September 1st, or the preceding Friday if September 1st falls on Saturday, Sunday, or Monday, except that an unlimited number of exhibition scrimmages may be conducted on one date during the preseason practice period, which shall count as one date of competition in the institution's maximum limitation on contests or dates of competition. *(revised 12/06, NCAA 1/94)*

2.2 NONTRADITIONAL SEASON: There shall be no intercollegiate competition during the non-traditional season in soccer and a limit of 7 optional practice opportunities as defined by the NCAA. Practices during the non-traditional season may not begin until February 1. Institutions shall be allowed to use one of their practice dates in the spring to conduct an Alumni game. No class time can be missed for the alumni game. *(revised 12/04, NCAA 1/92)*

- 2.3 **NUMBER OF VARSITY CONTESTS:** Varsity teams are limited to a maximum of eighteen (18) contests and two (2) scrimmages for a total of twenty (20) contests. The two scrimmages must take place prior to the start of classes. Contests include all games and scrimmages (Exceptions: MIAC and NCAA playoff games are not included in the 18 game limit; a contest against alumni/ae will not be counted toward the maximum number of contests allowed.) *(revised 8/95, 4/91)*
- 2.3.1 **NUMBER OF JUNIOR VARSITY CONTESTS:** The number of junior varsity contests shall not exceed 12. *(added 12/90)*
- 2.3.2 No athlete can play in more than the total number of varsity contests allowed in a season; counting regular season varsity and junior varsity games. *(clarified 4/92)*
- 2.4 **CONFERENCE TOURNAMENT:** See 7.0 *(revised 5/03, added 5/02)*
- 2.5 **SCHEDULING POLICY:** The start of the Conference season for both Men's and Women's Soccer will be determined by counting back six consecutive Sundays from the Women's NCAA Tournament Selection Sunday to determine the "First Sunday" of the Conference Season. This will create a seven week Conference Season. Regardless of the corresponding calendar date, the subsequent days will be considered as the First Monday, First Tuesday, First Wednesday...Second Monday, Second Tuesday ect. of the Conference Season. *(Revised 12/98)*
* *Home and away site determination attached to the matrix rotate in perpetuity. (revised 12/00)*

Men's MIAC Soccer Schedule Matrix

	1 st Wed	1 st Sat	2 nd Sat	3 rd Tues	3 rd Sat	4 th Sat	5 th Wed	5 th Sat	6 th Sat	7 th Tues	7 th Sat
M	T3	N1	T2 (bye)	G	C	T6	N2	T1	J	T5	T4
C	T6	G	N2	T3	M	T5	T1	T2 (bye)	N1	T4	J
J	T5	N2	G	T4	N1	T1	T2 (bye)	T3	M	T6	C
G	N1	C	J	M	N2	T2 (bye)	T6	T4	T3	T1	T5
N1	G	M	T1	T6	J	T3	T4	T5	C	T2 (bye)	N2
N2	T1	J	C	T5	G	T4	M	T6	T2 (bye)	T3	N1
T1	N2	T3	N1	T2 (bye)	T4	J	C	M	T5	G	T6
T2	T4	T6	M	T1	T5	G	J	C	N2	N1	T3
T3	M	T1	T4	C	T6	N1	T5	J	G	N2	T2 (bye)
T4	T2 (bye)	T5	T3	J	T1	N2	N1	G	T6	C	M
T5	J	T4	T6	N2	T2 (bye)	C	T3	N1	T1	M	G
T6	C	T2 (bye)	T5	N1	T3	M	G	N2	T4	J	T1

"M" is St. Mary's, "C" is Concordia, "J" is St. John's, "G" is Gustavus, "N1" and "N2" are the two Northfield schools, and "T1" to "T6" are the five Twin Cities schools.

Women's MIAC Soccer Schedule Matrix

	1 st Tues	1 st Sat	2 nd Sat	3 rd Wed	3 rd Sat	4 th Sat	5 th Tues	5 th Sat	6 th Sat	7 th Wed	7 th Sat
M	T3	N1	T2	G	C	T6	N2	T1	B	T5	T4
C	T6	G	N2	T3	M	T5	T1	T2	N1	T4	B
B	T5	N2	G	T4	N1	T1	T2	T3	M	T6	C
G	N1	C	B	M	N2	T2	T6	T4	T3	T1	T5
N1	G	M	T1	T6	B	T3	T4	T5	C	T2	N2
N2	T1	B	C	T5	G	T4	M	T6	T2	T3	N1
T1	N2	T3	N1	T2	T4	B	C	M	T5	G	T6
T2	T4	T6	M	T1	T5	G	B	C	N2	N1	T3
T3	M	T1	T4	C	T6	N1	T5	B	G	N2	T2
T4	T2	T5	T3	B	T1	N2	N1	G	T6	C	M
T5	B	T4	T6	N2	T2	C	T3	N1	T1	M	G
T6	C	T2	T5	N1	T3	M	G	N2	T4	B	T1

"M" is St. Mary's, "C" is Concordia, "B" is St. Ben's, "G" is Gustavus, "N1" and "N2" are the two Northfield schools, and "T1" to "T6" are the six Twin Cities schools.

When redrawing the round robin order, the Executive Director shall alternate the assignment of the two Northfield schools between N1 and N2 every two years. The five Twin Cities schools will rotate through the assignment to positions T1 through T6.

<u>2007 – 2008</u>	<u>2009-2010</u>	<u>2011-2012</u>	<u>2013-2014</u>
T1 Macalester	T1 Hamline	T1 St. Catherine (bye)	T1 Bethel
T2 Hamline	T2 St. Catherine (bye)	T2 Bethel	T2 St. Thomas
T3 St. Catherine (bye)	T3 Bethel	T3 St. Thomas	T3 Augsburg
T4 Bethel	T4 St. Thomas	T4 Augsburg	T4 Macalester
T5 St. Thomas	T5 Augsburg	T5 Macalester	T5 Hamline
T6 Augsburg	T6 Macalester	T6 Hamline	T6 St. Catherine (bye)
N1 St. Olaf	N1 Carleton	N1 St. Olaf	N1 Carleton
N2 Carleton	N2 St. Olaf	N2 Carleton	N2 St. Olaf

2.5.1 **LAST DATE FOR COMPETITION:** NCAA Division III National Championship.

2.6 **POLICY FOR POSTPONEMENT/RESCHEDULING, ETC.:** Any MIAC game scheduled shall be made up on the following Monday. (*revised 1995*)

2.6.1 In the event of a conflict with the make-up date exists, the next reasonable date agreed upon by the Athletic Directors will be used for the games. (*revised 1995*)

2.6.2 **Make-Up Game:** In makeup games involving a second trip, the two participating schools shall share equally in the additional expenses (no overnight lodging). If such a trip involves a distance over 150 miles (one way), the two schools shall play at a neutral site midway between the two campuses. (*added 12/01*)

2.7 **OTHER:** A player who identified with a Conference team by participating in one or more practices may not participate in any other soccer program during the MIAC soccer season. Penalty: One (1) year ineligibility for soccer and forfeiture of games played in.

3.0 GAME CONDUCT

3.1 **STARTING TIME:** The starting times for afternoon games on weekdays shall be 4:00 p.m. After October 15th games shall be scheduled at 3:30 p.m. and after daylight savings, games shall be scheduled at 2:30 p.m., unless the home team has lights. Evening games under lights shall start at 7:00 p.m. (*revised 12/90*)

3.1.1 Saturday games shall start at 1:00 p.m. except when a home football games conflicts with game management; for example conflicts with locker room facility or field space. Then the host school shall set the starting time at 4:00 p.m., or 7:00 p.m. Exceptions to these times shall be made by mutual consent of the athletic directors only. (*revised 12/90*)

3.2 **RULES TO GOVERN CONTEST:** NCAA rules will govern the conduct of games. (with conference modifications.) (*revised 1994*)

3.2.1 The games ball used in MIAC contests should be a hand sewn ball.

3.3 **SITE PREPARATION REQUIREMENTS:** As described in the NCAA rules.

3.3.1 The official scorers table shall be located between the “Coaching and Team Areas” positioned near the midfield stripe, equal distance from the team benches. (*added 12/07*)

3.4 **HOME TEAM SHALL:** Provide dressing facilities with lockers.

3.4.1 It is strongly recommended that the home team provide a clock/scoreboard for all MIAC games. (*revised 12/93*)

3.5 **VISITING TEAM SHALL:** Provide towels and locks.

3.6 **VISITING TEAM ROSTER LIMIT:** Twenty-two (22) players. (*revised 12/97*)

3.7 **POLICY FOR VIDEO/MOVIES:** The home team will videotape the match and send a copy to the opposing coach within one (1) week. The home team will provide the copy tape. (*revised 12/99, 1995*)

3.8 **PRESS BOX PROCEDURES/ASSIGNMENTS:** Videotape person.

3.9 Home teams shall be required to provide a competent timer/scorer to keep the box score and run the clock during the match. Such person(s) shall arrive no later than 30 minutes prior to game time. A copy of the NCAA box score form will be made available to the opposing coach after the match. (*revised 1995*)

4.0 GAME SUPPORT STAFF

4.1 **GAME OFFICIALS:** Three (3) officials (two assistant referees and one center official) will be secured by the MIAC Executive Director. (*revised 1994*)

- 4.1.1 The MIAC will hire soccer officials from MISOA for all varsity contests hosted by MIAC institutions. *(added 12/92)*
- 4.1.2 **POLICY TO ASSIGN OFFICIALS:** It is recommended that the center official have a NISOA (National Intercollegiate Soccer Officials Association) rating. *(added 4/90)*
- 4.1.3 **POLICY FOR SELECTING/RATING OFFICIALS:** Officials will be rated on a form provided by the Minnesota Intercollegiate Soccer Official's Association (MISOA). *(revised 06/06)*
- 4.1.3.1 Overall evaluation of officials will be conducted at the annual coaches meeting. A soccer coaches committee shall be formed at this time. Following the annual meeting, the committee shall meet with MISOA representatives. The coach's committee shall pass along all evaluations and recommendations to the MISOA representatives. *(revised 12/92, added 4/90)*
- 4.2 **SECONDARY OFFICIALS:** Timer and Scorer.
- 4.3 **SUPPORT PERSONNEL:** The home team shall provide two ball people.
- 4.4 **MEDICAL PERSONNEL:** An athletic trainer shall be "on-call" or in attendance at all games.
- 4.5 **OTHER:**
- 5.0 **MIAC/NCAA STATISTICS:**
- 5.1 The MIAC Conference Office will post statistics on the MIAC website.
- 5.2 The MIAC Executive Director will also communicate current conference standings and schedules to the news media on a timely basis. *(revised 12/93, added 4/90)*
- 5.3 Home team is responsible for e-mailing official box score sheet to the MIAC office after conference games. A Conference team is responsible for sending official box sheet to the MIAC office for all non-conference games as well. *(added 12/99)*
- 5.3.1 The MIAC office will record and maintain Red and Yellow Card accumulation for conference teams. *(added 12/99)*
- 6.0 **CONFERENCE CHAMPIONSHIP**
- 6.1 **HOW DECIDED:** Final conference standings will be determined via a conference single round robin schedule. Two (2) points will be awarded a win and one (1) point a tie.
- 6.1.1 **POLICY FOR TIE BREAKER:** In case of a tie in standings, all schools tied for first place will be named champions.
- 7.0 **POST SEASON POLICY AND PROCEDURE** *(added 5/03)*
- 7.1 **AUTOMATIC QUALIFIER:** The winner of the conference post-season playoff will receive the automatic qualifier to the NCAA Championship tournament.
- 7.2 **EVENT DESCRIPTION:** A four (4) team playoff will be played during the week prior to the NCAA Championship selection Sunday. The top four teams, as determined by regular season MIAC play, will play semifinal games at the site of the highest seeds (1 vs 4 and 2 vs 3) on Tuesday or Wednesday (on even calendar years the Men will play semifinal matches on Tuesday and the Women on Wednesday, on odd calendar years the Men will play on Wednesday and the Women on Tuesday) with the final the following Saturday at the site of the highest remaining seed. However, if a dual head coach has both teams in the final at different sites and lights are not available the Games Committee can explore the option of Sunday play. Games will begin no later than 2pm, unless the host institution has lights in which case the Games Committee will have the discretion to alter the start time. *(revised 12/03)*
- 7.3 **PLAYOFF SEEDING TIE BREAKERS:** The conference post-season playoff will be seeded based on place finish in round robin play. Ties will be broken as follows:
1. Head to head competition between tied teams
 2. Most wins in conference play
 3. Results against other teams in the playoffs
 4. Record versus teams .500 and above in conference
 5. Least number of overtime wins in conference play
 6. Positions of the teams who tied the tiebreaker teams
 7. If the teams are still tied, seeding will be determined by a points system: The points are determined by adding up the position numbers of the conference teams that the tied teams defeated and the lowest point total will be the highest seed
 8. Lowest goals against in conference play
 9. Coin toss *(revised 12/07, 12/06)*
- 7.4 **ADMISSION:** Determined by the conference office.
- 7.5 **OFFICIALS:** The three officials for each match will be assigned by the conference office in consultation with the MISOA Chapter.

- 7.6 **GAME SUPPORT:** As per MIAC regular season competition.
- 7.7 **GAMES COMMITTEE:** The Games Committee for each game of the Conference playoff will consist of the Athletic Director (or their appointed representative that is not a coach involved in soccer) from each of the institutions involved and a member of the Conference Office staff meeting by conference call. The Games Committee will make decisions on controversial matters regarding but not limited to, competition sites, game times and weather related postponements.

8.0 AWARDS

- 8.1 **CONFERENCE CHAMPIONS:** Conference Plaque.
- 8.2 **ALL CONFERENCE CERTIFICATES:** Twenty (20) certificates to the individuals named to the All-Conference Team. *(revised 12/90)*
- 8.3 **COACH OF THE YEAR:** Selected at November Coaches Meeting.
- 8.4 **MIAC PLAYER OF THE YEAR:** Selected at November Coaches Meeting. *(revised 12/07)*
- 8.5 **MIAC SPORTSMANSHIP TEAM:** Teams will elect one member from their team who displays good sportsmanship throughout the season to be a member of the All-MIAC Sportsmanship team. These individuals will be selected by the team and head coach, with the head coach bringing the selection to the coaches meeting (where applicable or sent to conference office at the end of season). Only one student-athlete from each team may be selected. All institutions will have one representative, with final team choice selected by the head coach. The award will be publicized with other conference awards at the end of the season. This award is in name only, no certificate or plaque provided (no ties allowed). *(revised 12/06, 12/05, added 12/99)*
- 8.6 **ATHLETE OF THE WEEK:** A male and female soccer athlete of the week will be chosen each week of the conference regular season. *(added 5/08)*

9.0 ALL CONFERENCE TEAM SELECTION

- 9.0.1 All-Conference ballots will be submitted to the MIAC Office for the official count. The Chair will send the forms to the coaches with instructions to send ballots to the MIAC Office. *(added 12/07)*
- 9.1 **MEN'S SOCCER.** By the first Tuesday after the last regularly scheduled conference game each coach should send the name, position, jersey number, and a brief description paragraph to the chairperson of the coaches committee. Each coach may nominate as many players as they choose. These players should be listed in priority order. By the conference meeting, the coaches will place the names of their top 20 choices in rank order on a ballot. Nominees will be awarded points in reverse order of priority, (i.e.; #1 player receives 20 points, #2 player receives 19 points, etc.) The twenty players with the most points will be named All-Conference. Any other player who receives votes will be honorable mention. A conference school which does not vote cannot be recognized. *(revised 12/01, 12/97)*
- 9.2 **WOMEN'S SOCCER.** By the first Tuesday after the last regularly scheduled conference game each coach should send the name, position, jersey number, and a brief description paragraph to the chairperson of the coaches committee. Each coach may nominate up to five players. The players should be listed in priority order. By the next Thursday, the coaches will place the names of their top 20 choices in rank order on a ballot (cannot vote for players on their own team). Nominees will be awarded points in reverse order of priority, i.e., #1 player receives 20 points, #2 player receives 19 points, etc. The 20 players with the most points will be named All-Conference. Any other players who receive votes will be honorable mention. A conference school that does not vote cannot be recognized. *(revised 12/01, 94)*
- 9.3 The Conference Office will send publicity on All-Conference teams to local MIAC papers. *(added 4/90)*

10.0 MISCELLANEOUS