

## WOMEN'S GOLF

### 1.0 ADMINISTRATION OF SPORT

#### 1.1 PERSONNEL AND JOB DESCRIPTION:

**HOW SELECTED:** The chairperson is the coach of the host school for the conference tournament. The host school rotates alphabetically according to the first letter of the school name. The recorder is the coach of the host school for the following year. *(revised 12/06)*

**LENGTH OF TERM:** One year *(revised 12/06)*

**HOW REPLACED:** Should the chair position be vacated, the recorder would serve as chair until the group meets for another election.

1.2 **DUTIES OF CHAIRPERSON:** The chairperson shall call for agenda items, organize and conduct the annual meeting.

1.3 **DUTIES OF RECORDER:** The recorder will take the minutes of the meeting and distribute the minutes to the coaches and to the liaison Athletic Director. The recorder will also provide copies of the "Motion Worksheets" to ALL Athletic Directors.

1.4 **DUTIES OF LIAISON:** To make sure the chair and recorder are elected and assume their duties. To represent the Athletic Directors at the coaches meeting. To represent the coaches at the Athletic Directors meeting by presenting minutes and action items to the Athletic Directors. The Liaison shall also be responsible for completion of an annual report on the sport season.

1.5 **TOURNAMENT DIRECTOR:** The host institution shall be responsible for providing the tournament Director. *(revised 1995)*

1.6 **DATE, TIME, PLACE OF MEETINGS:** The men's golf meeting will convene at 9 a.m., the men and women will meet jointly at 10 a.m. and the women's meeting will follow the joint meeting. The site of the meeting will be at the Twin Cities institution that hosts the AD's Meeting that year. *(revised 12/07, 12/06, 12/05)*

### 2.0 SPORTS SEASON

2.1 **TRADITIONAL SEASON:** The traditional season is in the fall. *(revised 4/92)*

2.1.1 **PRACTICE GUIDELINES:** Follow NCAA guidelines for commencing practice (see NCAA Bylaw 17.02.11) *(revised 12/07, 05/06, 8/95, added 4/92)*

2.1.2 **FIRST DATE FOR COMPETITION:** September 1st or preceding Friday if September 1st falls on a Saturday, Sunday, or Monday. *(revised 12/06, 5/94, added 4/92)*

2.2 **NON TRADITIONAL SEASON:** The non-traditional season is in the spring and may not start before February 1. A record of the dates for both the traditional and non-traditional season must be on file in the athletic director's office and mailed to the Executive Director. These two distinct segments may not exceed a total of 19 weeks. *(added 4/92)*

2.3 **NUMBER OF VARSITY CONTESTS:** The varsity schedule shall not twenty (20) dates, exclusive of the MIAC Championship Tournament. An event against alumni/ae will not be counted toward the maximum number of events allowed. *(added 4/92, revised 12/99)*

2.4 **CONFERENCE TOURNAMENT:** The MIAC Men's and Women's Golf Championships will be held jointly on the first or second weekend in October, but no later than October 20. *(revised 12/06, 1995)*

2.4.1 Each MIAC team will be limited to one practice opportunity and one funded practice round at the championship site for each player per school year. *(added 12/07)*

2.5 **SCHEDULING POLICY:** Assumed by coaches at each institution *(revised 1995)*

2.5.1 **LAST DATE FOR CONFERENCE COMPETITION:** NCAA Division III National Championship.

2.6 **POSTPONEMENT/RESCHEDULING, ETC.:** Postponement and rescheduling during the regular season shall be up to the discretion of the coaches. MIAC tournament play will be postponed if extreme weather conditions exist. If weather causes further postponement beyond October 20, the tournament will be held in the Spring. *(revised 1995)*

### 3.0 GAME/MATCH/MEET/CONDUCT

3.1 **STARTING TIMES:**

3.2 **RULES UNDER WHICH CONTEST IS PLAYED:**

3.2.1 U.S.G.A rules govern all meets. The expectations in regard to pace of play shall be spelled out in the Notice to Competitors and mentioned by the starter. A player or group in violation shall be warned, then timed and penalized if in violation, in accordance with the current Rules of Golf. *(revised 12/02, 1989)*

- 3.2.2 NCAA Hard card for Local rules and Conditions of Competitions (excluding one ball and pace of play) will govern play in the MIAC tournament. *(revised 12/06)*
- 3.2.3 Local pro will make final decision regarding rules whenever possible. *(revised 1989)*
- 3.2.4 Follow the 2006 MGA (Minnesota Golf Association) Pace of Play guidelines for the MIAC Men's and Women's Tournament. Coaches will determine the appropriate time for the rounds at the pre-tournament coaches meeting. *(revised 12/07, added 12/06)*
- 3.2.5 If the NCAA approves the use of range finders at the NCAA Women's Golf Championship, the use of range finders will be permitted at the MIAC Women's Golf Championship. *(added 12/07)*
- 3.3 **SITE PREPARATION REQUIREMENTS:**
- 3.4 **HOME TEAM SHALL PROVIDE:** The Host coach shall provide meeting place on the information and registration sheet sent to the coaches. *(revised 1995)*
- 3.4.1 **WEATHER NOTIFICATION:** The Tournament Director, or designated representative, will have a severe weather/lightning notification system (air horn) and course evacuation plan in place for the tournament *(added 12/05)*
- 3.5 **VISITING TEAM SHALL PROVIDE:**
- 3.6 **VISITING TEAM ROSTER LIMIT:**
- 3.7 **VIDEO/MOVIE POLICIES:**
- 3.8 **PRESS BOX PROCEDURES/ASSIGNMENTS:** The host coach shall report official scores to Golf Stat and send the final score reports to all participating schools and the conference office. *(revised 1995)*

4.0 **GAME OFFICIALS**

5.0 **MIAC/NCAA STATISTICS, ETC.**

6.0 **DETERMINATION OF CONFERENCE CHAMPIONSHIP**

- 6.1 **HOW DECIDED:** Three day tournament of 54 holes with all conference teams competing together on the same days. Twenty-seven (27) holes could be played in one day if weather permits, but only in extreme cases and not in formal formatting of the tournament. Two of the three days of the tournament must be held on Saturday and Sunday. *(revised 12/05, 12/02, 1995)*
- 6.2 **TIE BREAKER PROCEDURE:** A tie for team champion will be broken using a five-person, hole-by-hole playoff, low four scores count. Additional tie breaker procedures, in case of playoff shortened due to weather would be: 1) Low team score after third day; 2) Low team score after second day; 3) Low team score after first day; 4) Fifth player on third day; 5) Fifth player on second day; 6) Fifth player on first day. *(revised 12/07, 12/96)*
- 6.3 **PROCEDURE FOR EVENT:** Total strokes for four (4) best scores each day will determine the MIAC champion. *(revised 1989)*
- 6.3.1 Each squad is limited to five (5) players for the MIAC conference tournament. *(revised 12/05, 12/96)*
- 6.3.2 All teams must be accompanied by a coach or a school official.
- 6.3.3 Teams are required to qualify for the MIAC golf championship by scheduling a minimum of three tournament dates prior to the championship event.  
Teams are seeded according to previous year's score on the first day, by first day scores on the second day and members of each team play in order. ie.#5 players from teams seeded 1,2,3 tee off first on the first day of the tournament, followed by the #4 players from the same teams, followed by the 3's then 2's then 1's. Then the #5 players from teams seeded 4,5,6, followed by their #4, the 3's then 2's ,then #1's. Finally the #5's from teams seeded 7,8,9,10, followed by their #4, the 3's then 2's ,then #1's. Second day schedule will be based on first day scores. #5 players from teams in 8,9,10th place will tee off first, followed by the #4, then #3, then #2, then #1 from their own teams. Second flight will be #5 player from teams in 5,6,7th place, followed by the #4,3,2,1 from the same team. Last flight will be #5 player from teams in 1,2,3,4th place, followed by the #4,3,2,1 from the same teams. Teams will also reorder their own players with the highest scores from day 1 playing #5, next highest #4, etc. Pairings for day three of the MIAC championship will be based on team total scores after the second day of play. Teams in 8<sup>th</sup>, 9<sup>th</sup>, and 10<sup>th</sup> place will go in the first flight, teams in 5<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup> place will go in the second flight, and teams in 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> will go in the last flight. *(revised 12/07, 12/06, 12/04, 12/02, added 5/97)*
- 6.4 **ADMISSION:**
- 6.5 **OFFICIALS:** Rules Committee: The rules committee shall be composed of the Tournament Director and two (2) other MIAC coaches appointed by the Tournament Director. *(revised 1995)*
- 6.6 **GAME SUPPORT:**
- 6.7 **PROTEST COMMITTEE:**

7.0 **POST SEASON POLICY AND PROCEDURE**

- 7.1 **AUTOMATIC QUALIFIER:** The winner of the MIAC championship tournament shall receive the automatic qualifier to the NCAA Championship tournament. *(revised 12/07, 05/07, added 12/05)*

- 8.0      **AWARDS**
- 8.1      **CONFERENCE CHAMPION:** The Official MIAC trophy shall be presented to the championship team. Duplicate trophies awarded in event of a tie.
- 8.2      **ALL CONFERENCE CERTIFICATE:** MIAC All-Conference certificates will be awarded to the top ten (10) players. (An award may be given to the medalist, but it will not be funded by the conference) *(revised 1989)*
- 8.3      **COACH OF THE YEAR:** To be determined by conference coaches by April 20. Current recorder is to list all MIAC coaches on a ballot and distribute by April 15. Coaches will complete ballot and announce the winner to coaches and the conference office. *(revised 12/02, 1995)*
- 8.4      **MIAC PLAYER OF THE YEAR:** Will be voted on by all golf coaches and awarded in the spring the award will be purchased by the recipients' institution. *(revised 5/97)*
- 8.5      **MIAC ROOKIE OF THE YEAR:** Each spring coaches will select a MIAC Rookie of the Year and inform the MIAC office for release. The MIAC will award a certificate to the winner. *(added 12/05)*
- 8.6      **MIAC SENIOR OF THE YEAR:** Each spring coaches will select a MIAC Senior of the Year and inform the MIAC office for release. The MIAC will award a certificate to the winner. *(added 12/05)*
- 8.7      **MIAC GOLFER OF THE WEEK:** Coaches will select a MIAC Golfer of the Week and inform the MIAC office for release. *(added 12/05)*
- 8.9      **MIAC SPORTSMANSHIP TEAM:** Teams will elect one member from their team who displays good sportsmanship throughout the season to be a member of the All-MIAC Sportsmanship team. These individuals will be selected by the team and head coach, with the head coach bringing the selection to the coaches meeting (where applicable or sent to conference office at the end of season). Only one student-athlete from each team may be selected. All institutions will have one representative, with final team choice selected by the head coach. The award will be publicized with other conference awards at the end of the season. This award is in name only, no certificate or plaque provided (no ties allowed). *(added 12/06)*
- 9.0      **ALL CONFERENCE TEAM SELECTIONS:** To be determined by the top ten scores at the MIAC Tournament. *(revised 1995)*
- 10.0     **MISCELLANEOUS**